South East Alaska Pilots' Association

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APPLICATION FOR SOUTHEAST ALASKA PILOTS' ASSOCIATION TRAINEE SELECTION

Please check the last page of this application for submission directions and a checklist of all required items and attachments, including letters of reference and additional information pages.

Applicant Information

Full name: _____ Date: _____

Last *First* *M.I.*

Address: _____ Phone: _____

Street address *Apt/Unit #*

_____ Email: _____

City *State* *Zip Code*

S.S. no: _____

Are you a citizen of the United States? Yes ☐ No ☐

Alaska resident Yes ☐ No ☐

1. Education

High school: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ☐ No ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ☐ No ☐ Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? Yes ☐ No ☐ Degree: _____

2. Professional schools and relevant training
(Use additional sheets if necessary.)

Facility/School / Institute		Address:					
From:		To:		Did you finish course of study?	Yes ☐ No ☐	Certificate	
Facility/School / Institute		Address:					
From:		To:		Did you finish course of study?	Yes ☐ No ☐	Certificate	

3. United States Coast Guard MMC Information

USCG License Capacity / Limitations			
USCG MMC Document Number		USCG MMC Reference Number	
Have you ever had an action taken against your USCG MMC?	Yes ☐ No ☐	If yes, please briefly explain and attach additional documentation.	
Pilotage Endorsements	Yes ☐ No ☐	If yes, identify the areas.	

4. Employment History
(Attach additional sheets as necessary.)

Company		Position					
From:		To:		Contact Person		Contact Phone No.	
Company		Position					
From:		To:		Contact Person		Contact Phone No.	
Company		Position					
From:		To:		Contact Person		Contact Phone No.	

5. Other Information

(Any yes answer below requires a complete explanation on an attached separate page.)

Have you ever been convicted of a Felony?	Yes ☐ No ☐	Date(s)	
Have you ever been convicted of any repeat misdemeanor offenses involving the illegal use of alcohol?	Yes ☐ No ☐	Date(s)	
Have you ever had a conviction involving the possession, use or sale of drugs?	Yes ☐ No ☐	Date(s)	
Have you ever had a marine or motor vehicle driver's license revoked or suspended?	Yes ☐ No ☐	Date(s)	

6. Underway Work Experience

When documenting experience, Candidates will count underway sea time in years as defined by the USCG in 46 CFR 10.107.

(Attach additional sheets as necessary, and if yes to any of the below please provide supporting documentation.)

PILOTING Experience: On vessels Not less than 1600 GT	Yes ☐	No ☐	If yes, indicate years and movements	
DEEP DRAFT Experience:	Yes ☐	No ☐	If yes, indicate years and/or months	

Qualifying underway sea service, only on self-propelled vessels NLT 1600 GT or 3000 ITC or U.S. commissioned vessels NLT 200 feet length over all.

DEEP DRAFT Experience: Master/Command	Yes ☐	No ☐	If yes, indicate years and/or months	
DEEP DRAFT Experience: Chief Mate/Staff Captain/Exec. Officer	Yes ☐	No ☐	If yes, indicate years and/or months	
Master/Command Experience: on vessels NLT 10,000 GT	Yes ☐	No ☐	If yes, indicate years and/or months	
TUG & TOWING VESSEL Experience: Master/Command – SHIP ASSIST	Yes ☐	No ☐	If yes, indicate years and/or months	
TUG & TOWING VESSEL Experience: Master/Command – TOWS COMBINED TONNAGE NLT 1600	Yes ☐	No ☐	If yes, indicate years and/or months	

TUG & TOWING VESSEL Experience: CHIEF MATE – TOWS COMBINED TONNAGE NLT 1600	Yes ☐	No ☐	If yes, indicate years and/or months	
ALASKA Experience: Master/Command in ALASKA	Yes ☐	No ☐	If yes, indicate years and/or months	
ALASKA Experience: Within the previous Seven (7) years?	Yes ☐	No ☐	If yes, indicate years and/or months	

7. Self-evaluation

Directions: Candidates will assess themselves by circling the points that reflect their various experiences. Total all points in the point summary section. When totaling points candidates will count underway sea time in years as defined by the USCG in 46 CFR 10.107. Provide documentation for all points claimed. Acceptable documentation includes discharges and letters from the senior management of your company or pilot association.

SOUTHEAST ALASKA PILOT'S ASSOCIATION TRAINEE CANDIDATE MARITIME EXPERIENCE EVALUATION TOTAL MAXIMUM POINTS = 115

PILOTING EXPERIENCE (not to exceed a maximum of 30 pts)

Served as fully licensed pilot in the United States or its territories, not a member if the crew, directing and controlling the movement of vessels of not less than 1600 gross tons (minimum one hundred movements) in waters in which a pilot is required by state or federal law.

☐ 100 – 200 movements 10 pts ☐ 201 – 500 movements 10 pts ☐ 500 + movements 10 pts

DEEP DRAFT EXPERIENCE (not to exceed a maximum of 25 pts)

Master/Command Experience on self-propelled vessels not less than 1600 GRT or 3000 ITC or U.S. commissioned vessels not less than 200

☐ 1 - 2 years 5 pts ☐ 2 – 5 years 5 pts ☐ 5 + years 5 pts

Chief Mate/Staff Captain/Executive Officer Experience (while holding a USCG license of at least Master ngt 1600 GT) on self-propelled vessels not less than 1600 GRT or 3000 ITC or U.S. commissioned vessels not less than 200 feet length overall.

☐ 1 - 2 years 0 pts ☐ 2 – 5 years 5 pts ☐ 5 + years No additional points

Any Master/Command Experience on self-propelled vessels not less than 10000 GRT (minimum one year, not included with any other experience).

☐ 1 – 2 years 5 pts

TUG & TOW VESSEL EXPERIENCE (not to exceed maximum 25 pts)

Master/Command Experience on Tugs conducting ship assist work.

☐ 1 – 2 years 0 pts ☐ 2 – 5 years 5 pts ☐ 5 + years No additional points

Master/Command Experience on Tugs with Tow combined tonnage greater than 1600 GRT (minimum one year not included with any other experience).

☐ 1 – 2 years 5 pts ☐ 2 – 5 years 5 pts ☐ 5 + years 5 pts

Chief Mate/Second-in-Command Experience on Tugs with Tows combined tonnage greater than 1600 GRT (minimum one year not included with any other experience).

☐ 1 – 2 years 0 pts ☐ 2 – 5 years 5 pts ☐ 5 + years No additional points

ALASKA EXPERIENCE (not to exceed a maximum of 20 pts)

Master/Command Experience in Alaska (minimum one year).

☐ 1 – 5 years 5 pts ☐ 5 + years 5 pts

Endorsement of First-Class pilotage without tonnage restrictions for Southeast Alaska.

☐ Any SEAK Federal Pilotage 2 pts ☐ Full Core SEAK Federal Pilotage 8 pts

RECENCY OF EXPERIENCE (not to exceed a maximum of 15 pts)

Any of the above experience that is within the 7 years immediately preceding the application (differing experience within the allowable timeframe is cumulative).

☐ 1 – 2 years within the previous 7 years 5 pts ☐ 2 – 4 years within the previous 7 years 5 pts ☐ 4 + years within the previous 7 years 5 pts

POINT SUMMARY:

Piloting Experience total (not to exceed a maximum of 30 pts): _____
Deep Draft Experience (not to exceed a maximum of 25 pts): _____
Tug & Tow Vessel Experience (not to exceed a maximum of 25 pts): _____
Alaska Experience (not to exceed a maximum of 20 pts): _____
Recency of Experience (not to exceed a maximum of 15 pts): _____

TOTAL POINTS: _____

8. Applicant's Agreement and Certification

I certify that the information given by me on this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for disqualification as an applicant. I authorize the use of any information in this application to verify my statements, and I authorize above-listed employers, references and any other persons to answer all questions asked concerning my ability, character, reputation and previous employment record. I understand that the applications review will include an investigation of applicant background history and a determination of minimum eligibility requirements. I release and hold harmless all such persons from any liability or damages on account of having furnished such information. Further I authorize the release of the information provided on this application to the Southeast Alaska Pilots' Association to evaluate my qualifications for selection for a training position.

I understand that a failure to submit a complete application may be grounds for disqualification from the application process.

I hereby request that personal information contained in this application be kept confidential and exempted from public records disclosure.

I certify that I have read and understand the instructions to applicants on the SEAPA website. I acknowledge the availability for download and review from the SEAPA website the USCG Southeast Alaska Federal Pilotage package; the State of Alaska Marine Pilot Statutes and Regulations and the Southeast Alaska Pilots' Association Training Program Volume I: Trainee Application, Evaluation, and Selection.

I understand that nothing contained in this application or in the authorization to complete the evaluation and selection process constitutes a promise or guarantee of acceptance as a Southeast Alaska Pilots' Association Trainee.

Name: _____

Signature: _____ Date: _____

9. Application Submission Directions and Checklist

Email Completed Application and all attachments to:
seapa.exam@gmail.com

Subject should be LAST NAME in all caps.
If size of application requires multiple emails, number them with the following format in the subject lines:
SMITH 1/; SMITH 2/; SMITH 3/; SMITH 4/4 final and attach all documents in PDF format

CHECK LIST

- ☐ Attach a copy of all pages of USCG MMC
- ☐ Attach three (03) letters of reference. One (01) of these reference letters must be from either a current employer representatave or an immediately previous employer representative. An employer representative (Vessel Captain, Port Captain, HR Manager, etc) must be able to testify to the work ethic, interpersonal awareness, and adaptability of the applicant in a team environment.
- ☐ Attach copies of documented underway sea-service time and experience
- ☐ Attach a copy of current drug test (within 6 months) or a letter of enrollment in a random drug testing program
- ☐ Attach documentation of explanation to any "yes" answers above.
- ☐ Total of six (06) pages of this application form. Page 7 (this page) need not be sumbitted
- ☐ Attach documentation of 3rd party background check, or send via separate email.